

## ANNUAL MEETING OF THE MACOUPIN COUNTY BOARD

### MINUTES

SEPTEMBER 8, 1998

The Annual Meeting of the Macoupin County Board was called to order Tuesday, September 8, 1998, at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-six members present and one absent.

### MINUTES

Motion by Don Bertagnolli, seconded by Campbell, to approve the minutes of the August 11, 1998 meeting as amended. All in favor, motion carried.

### GUESTS

Ken Doyle, provided a slide presentation explaining the detailed application for "Intent to Construct a New Livestock Management Facility or Livestock Waste Handling Facility" and fielded numerous questions from Board members.

Dean Dixon, Dixon Insurance, explained the existing medical benefits program for Macoupin County employees and its requirements. He briefly described some serious issues which will need to be addressed if changes are made in the plan to include County Board members.

Karen Hazard, R.N., Public Health Department, distributed a list of the Flu Vaccine Clinics scheduled in Macoupin County. Last year over 3,700 doses were administered and that number is expected to be even higher this year. In addition, the Health Department will also be administering pneumonia vaccines this year and interested parties can call the Macoupin County Public Health Department to schedule an appointment. Karen also provided information about the successful medical screening program conducted by the Illinois Army National Guard and Macoupin Public Health Department on Saturday, August 29, 1998, in Virden.

Mark Dugger, Macoupin County Farm Bureau, briefly addressed the Board offering assistance in gathering information, etc. for the Board and Macoupin County residents. Mark also distributed "Facts About Illinois' Swine Production" prepared by the Macoupin County Farm Bureau.

Judge Koval addressed Board members regarding the Ad Hoc Committee and how it worked with the non-union Courthouse employees in developing a proposal for a three-year salary agreement to be presented to the Board today. Judge Koval stated all County Officials respectfully submit the proposal to the Board and request the Board's approval in working to bridge the gap in salaries among clerical workers.

### COMMITTEE REPORTS

Denby read the minutes of the August 17, 1998, **Human Resources Committee** meeting. After a lengthy discussion, the Committee decided that all grievances

filed by Chief Dispatcher Stokes were denied at Step 2. Motion by Campbell, seconded by Quirk, to accept the minutes as reported. All in favor, motion carried.

Denby discussed the minutes of the August 24, 1998, **Ad Hoc Committee** meeting. The Committee decided to recommend the salary proposal presented by Judge Koval for the Non-union Courthouse employees. The proposal of a personnel manual was discussed and it was decided to continue the current method of operation as the Courthouse was operating smoothly. County Board Chairman was directed to send a memo to all Elected Officials concerning the completion of compensatory time requirements on August 1. Motion by Payne, seconded by Mitchell, to approve minutes as written. All in favor, motion carried.

Mitchell discussed the minutes of the August 25, 1998, **Fees & Salaries Committee** meeting. The Committee agreed to recommend the following salary increases to the full Board at the Annual meeting: Non-union Courthouse employees, year one, \$150.00 per month; year two, \$125.00 per month; and year three, \$100.00 per month; ESDA Coordinator, Supervisor of Assessments, Assistant States Attorney, and Public Defender, 3% salary increase for the year 9/1/98-8/31/99; set the Engineer I salary of Sean Stinnett in the Highway Department to \$2,153.15 and to consider the Engineer III salary increase after the new County Engineer is named; set the salary for the Board of Review at \$7,500.00 annually; recommend participation of County Board Members in IMRF and County health insurance. Motion by Beverly Bertagnolli, seconded by Caveny, to approve minutes as reported. All in favor, motion carried.

Denby reviewed the minutes of the September 2, 1998, **Finance Committee** meeting. The Committee agreed to recommend to the full Board approval of the General Fund and Special Funds Budget. Motion by Beverly Bertagnolli, seconded by Don Bertagnolli, to approve minutes as reported. All in favor, motion carried.

Mitchell discussed the additional staff in the Probation Department. Chairman Denby advised the Board that Wanda Hammann, Chief Probation Officer, will hire a Juvenile Officer to work in an intake position as the Administrative Office is paying for that position and if it is not filled it will go to another County. Wanda has submitted a grant for an Adult Probation Officer and half-time secretary. The funds \$62,000.00, for the two positions has been included in the budget, but no one will be hired unless the grant is received.

Bellm read the minutes of the September 3, 1998, **Road & Bridge Committee** meeting. Approved a Petition in Hilyard Township for a 50/50 project estimated at \$2,000.00. Approved bills for payment. Board Chairman Denby reported he had received a signed contract from Thomas A. Reinhart, Macoupin County Engineer, and his start date is October 1, 1998. Motion by Bellm, seconded by Campbell, to approve minutes as read. All in favor, motion carried.

Denby discussed the minutes of the September 4, 1998, **Sheriff, Building and Grounds Committee** meeting. Bills were approved for payment. Denby informed the Committee that it would cost approximately \$2,280.00 annually to insure the contents of the Courthouse. The Committee also discussed moving the Highway

Department to make more room for the Probation Department. Motion by Snodgrass, seconded by Zippay, to approve minutes as reported. All in favor, motion carried.

#### APPOINTMENTS

None.

#### COMMUNICATIONS

Motion by Pomatto, seconded by Jubelt, to place on file in the County Clerk's office copies of Audit Reports #67, 46 and 18 covering the receipt and disbursement of Motor Fuel Tax funds for the County and Township Road Districts in Macoupin County. All in favor, motion carried.

Denby confirmed all Board members had received a flyer regarding the Special Meeting addressing Mega-Hog Factories being held in Waverly on September 9, 1998.

#### PETITIONS

Motion by Caveny, seconded by Quirk, to approve a 50/50 Petition for Culvert Project #32 in Hilyard Township in the amount of \$2,000.00. All in favor, motion carried.

#### EXECUTIVE SESSION

Motion by Mitchell, seconded by Bellm, to adjourn to Executive Session at 2:30 p.m. to discuss labor contracts. All in favor, motion carried.

Motion by Snodgrass, seconded by Fraser, to return to Regular Session at 2:55 p.m. All in favor, motion carried.

No action taken during Executive Session.

#### RESOLUTIONS

Motion by Watson, seconded by Jubelt, to approve a Resolution adopting the General Fund and several Special Fund Budgets of Macoupin County for the fiscal year September 1, 1998 - August 31, 1999 as follows: General Fund Revenue, \$6,030,000.00; General Fund Expenditure Budget, \$6,021,525.00; and Special Funds, \$4,215,738.00. Roll call vote: 26 ayes and 1 absent. Motion carried.

Motion by Don Bertagnolli, seconded by Campbell, to pass a Resolution directing County Officials to pay their employees outstanding compensatory time by the end of each fiscal year. Roll call vote: 24 ayes, 2 nays, and 1 absent. Motion carried. Prior to the vote, Fraser expressed his concern that the definition of compensatory time is "time off" for extra hours worked and not "paid overtime."

Motion by Beverly Bertagnolli, seconded by Payne, to adopt a Salary Resolution for Non-union Courthouse employees as follows:

09/1/98 - 8/31/99	\$150.00 per month
09/1/99 - 8/31/2000	\$125.00 per month
09/1/2000 - 8/31/2001	\$100.00 per month

Roll call vote: 26 ayes, 1 absent. Motion carried.

Motion by Payne, seconded by Bellm, to adopt a Salary Resolution for the ESDA Coordinator and Supervisor of Assessments as follows:

9/1/98 - 8/31/99	3% salary increase
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Roll call vote: 24 ayes, 2 nays, 1 absent. Motion carried.

Motion by Landers, seconded by Kilduff, to adopt a Salary Resolution for Assistant States Attorneys as follows:

9/1/98 - 8/31/99	3% salary increase
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Roll call vote: 25 ayes, 1 nay, 1 absent. Motion carried.

Motion by Kilduff, seconded by Mitchell, to adopt a Salary Resolution for the Public Defenders as follows:

9/1/98 - 8/31/99	3% salary increase.
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Roll call vote: 22 ayes, 4 nays, and 1 absent. Motion carried.

Motion by Griffith, seconded by Bellm, to adopt a Resolution setting the Engineer I salary for Sean Stinnett in the Highway Department from \$1,583.34 to \$2,153.15. Roll call vote: 26 ayes and 1 absent. Motion carried.

Motion by Snodgrass, seconded by Bellm, to adopt a Resolution setting the salary of the Macoupin County Board of Review at \$7,500.00 annually. Roll call vote: 25 ayes, 1 absent, 1 abstention. Motion carried.

Motion by Jubelt, seconded by Kilduff, to approve a Resolution setting Election Judges' salaries at \$80.00 without attending training and \$90.00 attending training. Roll call vote: 26 ayes and 1 absent. Motion carried.

Motion by Griffith, seconded by Don Bertagnolli, to adopt a Resolution appointing Thomas A. Reinhart, Macoupin County Engineer, as of October 1, 1998 with a fixed salary as follows:

10/1/98 - 8/31/99	\$50,417.00
9/1/99 - 8/31/2000	\$58,300.00
9/1/2000 - 8/31/2001	\$61,800.00
9/1/2001 - 8/31/2002	\$65,500.00
9/1/2002 - 8/31/2004	Salary will be negotiated annually with a minimum increase of 3% understood.

Same roll call vote, motion carried.

Motion by Mitchell, seconded by Kilduff, to table the Resolution for County Board members to participate in the County Health Insurance Plan until more information can be obtained and referred to a joint meeting of Finance and Fees and Salaries Committees. All in favor, motion carried.

Motion by Mitchell, seconded by Bellm, to adopt a Resolution for all County Board Members to participate in the Illinois Municipal Retirement Fund effective September 1, 1998. Roll call vote: 14 ayes, 11 nays, 1 abstention, and 1 absent. Motion carried.

### ORDINANCES

None.

### CLAIMS AND OFFICERS REPORT

Motion by Payne, seconded by Caveny, to approve the Claims and Officers Report. All in favor, motion carried.

### UNFINISHED BUSINESS

Motion by Beverly Bertagnolli, seconded by Caveny, to approve a Water Line Permit for Paul Market across County Highway 14. All in favor, motion carried.

Motion by Snodgrass, seconded by Malham, to refer the Plat for Lakeview Estates back to the Planning and Subdivision Committee. All in favor, motion carried.

Chairman Denby advised Board members of petitions signed by County residents opposing the county-wide building permit being considered by the Macoupin County Board. Chairman Denby stated the petitions would be placed on file in the County Clerk's office.

### NEW BUSINESS

Beverly Bertagnolli made a motion to hire the Juvenile Officer in the Probation Department for which the grant had already been awarded. Chairman Denby stated Wanda Hammann had already been given the authority to hire the Juvenile Officer, so the motion died due to lack of a second.

Motion by Mitchell, seconded by Harding, to approve the Teamsters Contract pending inspection by the States Attorney. All in favor, motion carried.

Chairman Denby advised the County Farm Auction will be held in two weeks.

### MILEAGE AND PER DIEM

Motion by Fraser, seconded by Mitchell, to allow mileage and per diem. All in favor, motion carried.

### ADJOURNMENT

Motion by Don Bertagnolli, seconded by Fraser, to adjourn at 3:45 p.m. All in favor, motion carried.